



Fishing means the world to us.

Product Coordinator – Maternity Replacement

Ocean Choice is currently accepting applications for the position of Product Coordinator (Maternity Replacement) for its head office location in St. John's, NL.

Reporting to the Vice-President, Product Management and Marketing Services, this position will support the product management and sales and marketing functions globally, by working in conjunction with the Product Managers and Logistics. The Product Coordinator will assist in the management of our product categories. The Product Coordinator will assist in the administration of our traded products including communicating with vendors, tracking payments, creating purchase orders and helping manage inventory. The Product Coordinator will also work with Product Managers, sales teams and sales management in various marketing services such as facilitate effective and timely communications, creative and professional online and printed materials, productive trade events, and quality graphics.

Other Key Responsibilities Include:

- New product code setup including spec updates /reviews (working with QA/Operations)
- Sales order/Proforma Invoice setup and creation
- Tracking sales from order through final payments – customer service
- Pallet labels plus other labelling requirements at plants, on vessels, etc
- Approval of warehouse invoices
- Quality claims – keeper of record and status of quality claims for product category
- Administrative activities with co-pack facilities
- Support Logistics functions as required
- Sampling – coordinate samples as required

Ocean Choice International (Ocean Choice) is one of Atlantic Canada's most diversified seafood companies, producing and marketing a full range of shellfish, groundfish and pelagic species. We market our seafood all over the world, but it wouldn't happen without our people working right here at home. At Ocean Choice "Fishing Means the World to Us".

Salary will commensurate with qualifications and experience. Ocean Choice offers a competitive benefits package.

Interested persons should e-mail applications to hr@oceanchoice.com by June 14, 2019.

Ocean Choice International LP
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WE ARE AN EQUAL OPPORTUNITY EMPLOYER